



## **ENTELEC DEADLINE TRACKER**

**As You Know, Ordering Services In Advance Will Save You Money!  
Use the Following Deadlines as Your Guide to Plan for the 2010 ENTELEC Fall Seminar.**

If you have questions or need assistance while planning your participation at the 2010 ENTELEC Fall Seminar, please contact Tiffany Chase at 888-503-8700 x. 205 or [tiffany@entelec.org](mailto:tiffany@entelec.org). The following deadlines pertain to each indicated service and are grouped by the identical tab in the service kit where the form can be found.

### **General Information**

- Show Program Listing Form August 9
- Exhibitor Registration Online August 9

### **Show Rules & Regulations**

- Exhibitor Appointed Contractor Authorization Form August 25
- Insurance Certificate August 25

### **Decorator / Material Handling**

- Decorator Services Advance Order Discount August 25

### **Utilities / Additional Services**

- Telephone Advance Order Discount August 25
- High Speed Internet Service Advance Order Discount August 25
- Electrical Service Advance Order Discount August 25

### **Sponsorship Opportunities**

- Show Sponsorships First Come, First Served

### **Housing / Travel**

- Housing-Conference Rate Deadline \*August 7

\*After this date, room rates can not be guaranteed.

We look forward to seeing you in Denver!